

**BOARD OF EDUCATION MEETING**  
**AUDUBON HIGH SCHOOL MEDIA CENTER**  
**WEDNESDAY, OCTOBER 19, 2022**  
**6:00 P.M.**  
**MINUTES**

I. **Call to Order:** In accordance with the provisions of the New Jersey Open Public Meeting Act of 1975, the Audubon Board of Education transmitted notice of this meeting, scheduled at 6:00 P.M. in the Audubon Junior-Senior High School Media Center to the Retrospect newspaper and the Borough Clerk and by postings on the Audubon Public School District website and at the Main and the Pine Street entrance of the Junior-Senior High School.

II. **Roll Call**

SY 2020-2022

  X   Ammie Davis

  X   Joseph Ryan

  X   Tara Sullivan-Butrica

SY 2021-2023

 Abs.  Joseph Miller  
Absent

 Abs.  Christopher Proulx  
Absent

  X   Lori Cassidy

SY 2022-2024

  X   James Blumenstein

  X   Allison Cox

 Abs.  Andrea Robinson  
Absent

SY 2022 Mt. Ephraim Representative

 Abs.  Nancy Schiavo  
Absent

Motion by Mrs. Cassidy seconded by Mrs. Cox to approve the resolution for board to enter into closed Authorizing Executive session I at 6:10pm for the following purposes. Motion approved by unanimous roll call (6-0) Board Members Miller, Proulx, Schiavo were absent. Member Robinson arrived at 6:30pm and left Meeting at 7:00pm.

III. **Authorizing Executive Session:**

**WHEREAS**, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the **Audubon Board of Education** to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session," i.e. without the public being permitted to attend; and

**WHEREAS**, the **Audubon Board of Education** has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS**, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

**NOW, THEREFORE, BE IT RESOLVED** that the **Audubon Board of Education** will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public;

Any matter in which the release of information would impair a right to receive funds from the federal government;

Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly;

Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body

Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

Any investigations of violations or possible violations of the law;

Any pending or anticipated litigation or negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;

Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public; Specifically the evaluation of the Superintendent

Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

**WHEREAS**, the length of the Executive Session is undetermined; however, the **Audubon Board of Education** will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene and the **Audubon Board of Education** will proceed with business.

**NOW, THEREFORE, BE IT RESOLVED**, that the **Audubon Board of Education** will go into Executive Session for only the above stated reasons;

**BE IT FURTHER RESOLVED** that the **Audubon Board of Education** hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the **Audubon Board of**

**Education** attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the **Board of Education**, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

Motion by Mrs. Cassidy seconded by Mrs. Cox to adjourn closed Authorizing Executive session at 7:00pm. Motion approved by unanimous roll call (6-0) Board Members Miller, Proulx, Schiavo were absent. Member Robinson arrived at 6:30pm and left Meeting at 7:00pm.

**IV. Call Meeting to Order**

**V. Flag Salute**

**VI. Student Representatives to the Board Report:** Noah Brasteter, 12<sup>th</sup> Grade  
Monica Coller, 11<sup>th</sup> Grade

**VII. Staff Recognition – Degree Advancement:** Denise Allman, Masters of Arts  
Ronald Latham, Masters of Arts

**VIII. Spotlight Program:**

**THE AUDUBON BOARD OF EDUCATION SPOTLIGHT PROGRAM RECOGNIZES THE FOLLOWING STUDENTS OF THE MONTH FOR SEPTEMBER 2022:**

**Pre-Kindergarten**  
Liam Waters

**Kindergarten**  
Aria Hartstein

**Grade One**  
Antonio Cifelli

**Grade Two**  
Megan Lewis

**Grade Three**  
Olivia Tracy

**Grade Four**  
Lilly Davis

**Grade Five**  
Sofia Lopez

**Grade Six**  
Owen Callahan

**Grade Seven**  
Jace Bond

**Grade Eight**  
Isabella Legatie

**Freshman Class**  
Micayla Cary

**Sophomore Class**  
Ella Braddock

**Junior Class**  
Giovanni Burke

**Senior Class**  
Sean Taylor

\*Board Member Robinson re-entered the meeting at 7:30pm

**IX. District Reports:** The following Administrators updated the Board on upcoming events:

- Mr. Carbone, Asst. Principal/Athletic Director
- Mr. Chisholm, Director of Technology
- Mrs. Ledyard, Haviland Ave. & Aud. Park Pre-School Principal
- Mrs. Smeltzer, Mansion Ave. Principal
- Mr. Lebb, Audubon High Principal

**X. Superintendent’s Report:** Dr. Davis commented on the following:

Board Goals  
Tuition Rates  
Residency checks to households  
District Calendar

**XI. Presentation(s)**

- 1.) New Jersey Student Learning Assessment Results, Mr. Burke
- 2.) School (& District) Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act, Dr. Davis

\*Board took a 10 minute recess

**XII. Approval of Board Minutes:**

- 1. Motion by Mr. Ryan seconded by Mrs. Cox to approve the following minutes:

September 21, 2022 Public Session  
September 21, 2022 Executive Session

Motion to Approve: J. Ryan Second: A. Cox

**Roll Call**

<u>X</u> Ammie Davis	<u>X</u> Joseph Ryan	<u>X</u> Tara Butrica	<u>Ab.</u> Nancy Schiavo
<u>Ab.</u> Joseph Miller	<u>Ab.</u> Christopher Proulx	<u>X</u> Lori Cassidy	
<u>X</u> James Blumenstein	<u>X</u> Allison Cox	<u>X</u> Andrea Robinson	

**VOTE FOR ITEM 1**

Motion approved by unanimous roll call (7-0) Members Miller, Proulx and Schiavo were absent

**XIII. Participation: (Agenda Items Only) None**

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board has set aside two portions of this Board meeting for public comment on any school or school district issue that a member of the public feels may be of interest to the residents of the school district.

For the first portion, public comments are invited on matters pertaining only to the agenda for tonight's meeting. For the second portion, public comments are invited on all matters pertaining to the school district.

Participants should announce their name, address, and any group they may represent, if applicable. The Board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen (15) minutes, and individual speakers will be limited to three (3) minutes. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard. Reference bylaws #0167 of the Audubon Public Schools Board of Education Manual.

The Board uses the public comment period as an opportunity to listen to citizen. Not all issues brought to a Board meeting will be resolved at that particular meeting. Complaints stated or actions requested by the public may be taken under advisement by the Board for investigation, discussion, actions, or disposition at a later date or time. The public comments sessions are an opportunity for citizens to share their opinions and remarks with the Board; it

is not a question and answer session. The Board may or may not respond to public comments at the time they are made and is under no obligation to do so.

The Board does not endorse public comments nor will the Board be held liable for comments made by members of the public. Any individuals who may be the subject of public comments, including district employees, shall retain all rights against defamation and slander according to the laws of New Jersey.

All motions are voted on by all members unless otherwise marked with a +.

\*\*Board President Davis announced that Board Member Christopher Proulx has resigned from the Board effective immediately. The board will hold Candidate interviews at the Special Meeting on November 30, 2022

**XIV. GOVERNANCE: Chairperson: Mr. Blumenstein – Committee Members: Ms. Butrica, Mr. Miller, Mr. Ryan and Alternate: Ms. Robinson**

**Board of Education Goals**

- ❖ To continue to provide equitable access to a rigorous curriculum while focusing on improving student achievement and decreasing the achievement gaps.
- ❖ To maintain a cost-effective budget that provides for educational resources, supports a preventative maintenance program, and encourages and facilitates long-range facility improvements.
- ❖ To foster a positive school climate and culture in order to positively impact student motivation, engagement, and achievement.

**MOTION TO APPROVE ITEMS 1**

Motion by Mrs. Cox and seconded by Mr. Ryan

1. Motion to approve the 2022-2023 Audubon Board of Education Board Goals:
  - To continue to provide equitable access to a rigorous curriculum while focusing on improving student achievement and decreasing the achievement gaps.
  - To maintain a cost-effective budget that provides for educational resources, supports a preventative maintenance program, and encourages and facilitates long-range facility improvements.
  - To foster a positive school climate and culture in order to positively impact student motivation, engagement, and achievement.

Motion to Approve Item(s) 1 through 1:   A. Cox   Second:   J. Ryan  

**Roll Call**

<u>  X  </u> Ammie Davis	<u>  X  </u> Joseph Ryan	<u>  X  </u> Tara Butrica	<u>  Ab.  </u> Nancy Schiavo
<u>  Ab.  </u> Joseph Miller	<u>  Ab.  </u> Christopher Proulx	<u>  X  </u> Lori Cassidy	
<u>  X  </u> James Blumenstein	<u>  X  </u> Allison Cox	<u>  X  </u> Andrea Robinson	

**VOTE FOR ITEM 1**

Motion approved by unanimous roll call (7-0) Members Miller, Proulx and Schiavo were absent.

**XV. OPERATIONS: Chairperson: Mrs. Cox – Committee Members: Ms. Davis, Mr. Proulx, Mr. Ryan and Alternate: Mr. Miller**

**Board of Education Goals**

- ❖ To continue to provide equitable access to a rigorous curriculum while focusing on improving student achievement and decreasing the achievement gaps.
- ❖ To maintain a cost-effective budget that provides for educational resources, supports a preventative maintenance program, and encourages and facilitates long-range facility improvements.
- ❖ To foster a positive school climate and culture in order to positively impact student motivation, engagement, and achievement.

**MOTION TO APPROVE ITEMS 1-9**

Motion by Mrs. Cassidy and seconded by Mr. Ryan

1. Board Secretary’s Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of July 2022. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

[July Board Secretary’s Report](#)

2. Cash Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of July 2022. The Cash Reconciliation Report and Secretary’s reports are in agreement for the month of July 2022.

[July Cash Reconciliation Report](#)

3. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

4. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

5. Motion to approve line item transfers for the month of July 2022.

[July Transfers](#)

6. Motion to approve the bills payable list for October 2022 in the amount of \$519,124.27 when certified.

[Bill List](#)

7. Motion to acknowledge Safety Drills conducted in the District Schools:

**Audubon Park Preschool**

September 19, 2022	Fire Drill
September 26, 2022	Hold Drill

**Haviland Avenue School**

September 19, 2022	Fire Drill
September 22, 2022	Hold Drill

**Mansion Avenue School**

September 13, 2022	Lockdown Drill
September 14, 2022	Fire Drill
September 26, 2022	<a href="#">Bus Evacuation Drill</a>

**Audubon Jr./Sr. High School**

September 15, 2022	Fire Drill
September 19, 2022	Hold Drill
September 23, 2022	<a href="#">Bus Evacuation Drill</a>

- 8. Motion to approve the Audubon Public School District tuition rate of \$16,455 per year: \$91.42 per day for students in grades K through 6 for the 2022-2023 school year. Rates are based on the mean estimated per pupil cost as calculated by the 2022-2023 Budget. Tuition approval for students in Grade 6 does not guarantee a School Choice seat in Grade 7 in the 2023-2024 school year.
  
- 9. Motion to approve the Residency Support Agreement between Reese Investigations, LLC (Lloyd L. Resse) and the Audubon Board of Education for the 2022-2023 School Year, October 20, 2022 through June 30, 2023 at a per case fee of \$550.00 for up to 8 hours; each approved hour exceeding the case rate will be paid at an hourly rate of \$55.00; mileage based on the IRS 2022 standard mileage rate of \$0.585 per mile; compensation may also include approved accrued expenses (tolls, reports, video) at the recommendation of the Superintendent of Schools.

[Reese Investigations, LLC Agreement](#)

Motion to Approve Item(s) 1 through 9:     L. Cassidy                          Second:     J. Ryan    

**Roll Call**

<u>  X  </u> Ammie Davis	<u>  X  </u> Joseph Ryan	<u>  X  </u> Tara Butrica	<u>  Ab.  </u> Nancy Schiavo
<u>  Ab.  </u> Joseph Miller	<u>  Ab.  </u> Christopher Proulx	<u>  X  </u> Lori Cassidy	
<u>  X  </u> James Blumenstein	<u>  X  </u> Allison Cox	<u>  X  </u> Andrea Robinson	

**VOTE FOR ITEM 1-9**

Motion approved by unanimous roll call (7-0) Members Miller, Proulx and Schiavo were absent.

**XVI. EDUCATION: Chairperson: Ms. Schiavo - Committee Members: Mr. Blumenstein, Mr. Proulx, Ms. Robinson and Alternate: Ms. Cassidy**

**Board of Education Goals**

- ❖ To continue to provide equitable access to a rigorous curriculum while focusing on improving student achievement and decreasing the achievement gaps.
- ❖ To maintain a cost-effective budget that provides for educational resources, supports a preventative maintenance program, and encourages and facilitates long-range facility improvements.
- ❖ To foster a positive school climate and culture in order to positively impact student motivation, engagement, and achievement.

**MOTION TO APPROVE ITEMS 1-11**

Motion by Mrs. Cassidy and seconded by Mrs. Cox

1. Motion to approve the issuance of written decisions affirming, rejecting, or modifying the Superintendent’s determination in regard to incident(s) reported at the September 21, 2022 meeting of the Board of Education.

School	Incident Report Number	Board Determination
AHS	N/A	N/A
MAS	N/A	N/A
HAS	N/A	N/A
APPS	N/A	N/A

2. + Student Statistics October 3, 2022

Date	Audubon Preschool	Haviland Avenue	Mansion Avenue	Audubon Jr./Sr. HS	Out of District	Total
10/3/2022	54	236	356	780	26	1,452
9/6/2022	53	229	349	774	23	1,428
10/1/2021	N/A	237	359	776	23	1,393

3. **Approval of Attendance at Conferences and Workshops for the 2022-2023 School Year**

**WHEREAS**, certain **Audubon Public School District employees** have requested authorization to attend the conference(s)/Workshop(s) listed below, and

**WHEREAS**, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee’s current responsibilities and the **District’s Professional Learning Plan**, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

**NOW, THEREFORE BE IT RESOLVED**, that the **Audubon Board of Education** authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

**FURTHER RESOLVED**, that the **Board** hereby determines that the estimated expenses related to the authorized travel listed below are justified and

**THEREFORE**, authorizes payment of any registration fees and statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of *N.J.S.A. 18A:11-12*, the District’s travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with the guidelines established by the federal Office of Management and Budget:

Participant	Conference Title & Location	Date(s)	Cost
Kate Wilson	Teaching Biography and Memoir Virtual	10/3/22 - 10/10/22	\$50.00
Katie Hueber	Primary Numeracy K-3 Virtual	10/5/22	\$75.00
Francine Bechtel	Primary Numeracy K-3 Virtual	10/5/22	\$75.00

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Katie Hueber	Multiplicative Thinking 3/5 Virtual	10/6/22	\$75.00
Carl Ellinwood	NJSMA Elementary Music Division 2022 Fall Workshop Mountain Lakes, NJ	10/10/22	\$95.00
Barbie Ledyard	2022-23 regional Preschool Administrator Meeting-South Atco, NJ	10/12/22	No Cost Travel
Christine Batra	Post Pandemic Adolescents Challenges & Opportunities Virtual	10/14/22	No Cost
Tricia Martel	STEAM on the Farm Chatsworth, NJ	10/21/22	No Cost Travel
Christine Batra	Trauma Sensitive Schools Virtual	10/26/22	No Cost
Dennis Bantle	DVRS Transition Fair Blackwood, NJ	10/27/22	No Cost Travel
Patti Myers-Griffith	DVRS Transition Fair Blackwood, NJ	10/27/22	No Cost Travel
Rose Lang	PEER Train the Trainer Washington Twp., NJ	11/7/22, 11/21/22, 12/5/22	\$399.00 ESSER Travel
Christine Karageorgis	PEER Train the Trainer Washington Twp., NJ	11/7/22, 11/21/22, 12/5/22	\$399.00 ESSER Travel
Nicole Racite	PEER Train the Trainer Washington Twp., NJ	11/7/22, 11/21/22, 12/5/22	\$399.00 ESSER Travel
Cherie McNellis	PEER Train the Trainer Washington Twp., NJ	11/7/22, 11/21/22, 12/5/22	\$399.00 ESSER Travel
Carly Meyer	PEER Train the Trainer Washington Twp., NJ	11/7/22, 11/21/22, 12/5/22	\$399.00 ESSER Travel
Christine Kasilowski	PEER Train the Trainer Washington Twp., NJ	11/7/22, 11/21/22, 12/5/22	\$399.00 ESSER Travel
Maria McCutcheon	PEER Train the Trainer Washington Twp., NJ	11/7/22, 11/21/22, 12/5/22	\$399.00 ESSER Travel
Kim Brach	PEER Train the Trainer Washington Twp., NJ	11/7/22, 11/21/22, 12/5/22	\$399.00 ESSER Travel
JoAnne McCarty	Best Practices in Co-Teacher Cherry Hill, NJ	11/30/22	\$279.00 Travel
Silveria Mastalsz	2022-23 New Pre-School Instructional Coach Seminar Virtual	11/17/22, 1/12/23, 1/26/23, 3/9/23, 3/23/23, 4/27/23, 5/11/23	No Cost
Amy Bulkis	NJ Council for History Education Annual Conference Princeton, NJ	12/2/22	\$90.00 Travel
Matt Webb	NJ Council for History Education Annual Conference Princeton, NJ	12/2/22	\$90.00 Travel
Kim Brach	Best Practices in co-teaching; Effective Strategies & Realistic Solutions	11/30/22	\$279.00

4. + Motion to approve the following use of facilities requests:

School	Location	Activity	Start/End Date(s)	Time(s)	Contact
HAS	Media Center	Book Fair	10/17/22 - 10/19/22	10/17/22 3:00pm - 8:00pm 10/18/22 6:00pm - 8:00pm, 10/19/22 8:00am - 3:00pm	Raye Martin
HAS	Cafeteria/Blacktop/	Haunted	10/21/22	4:30pm - 9:30pm	Raye Martin

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	Hallway	Haviland			
HAS	Blacktop/Front Apron	Haviland Run-a-Thon Celebration	10/28/22	8:00am - 12:00pm	Raye Martin
HAS	Cafeteria/Blacktop 1st fl. Bathrooms	Haviland Blacktop Bash	6/2/23 6/9/23 rain date	3:00pm - 9:00pm	Raye Martin
HAS	Art Room	PTA Meetings	11/29/22, 2/28/23, 4/25/23	6:00pm - 7:00pm	Kate Gregoire
MAS	Media Center	PTA Meetings	11/29/22, 2/28/23, 4/25/23	6:00pm - 8:00 pm	Kate Gregoire
MAS	All Purpose room	MAS PTA	12/2/22, 12/3/22	12/2/22 5:00pm - 8:00pm 12/3/22 9:00am - 3:00pm	R. DeVito

5. Motion to approve the 2022-2023 Nursing Services Plan.  
Nurses Services Plan

6. Motion to approve homebound instruction for the following student(s):

STUDENT ID#	DATE
00444	Home instruction effective retroactive to September 8 2022 through November 7, 2022
11093	Home instruction effective retroactive to October 2, 2022 through November 3, 2022

7. + Motion to approve the following field trip requests for the 2022-2023 school year:

School	Destination of Trip/ Staff in charge	Date	Time(s)	Chaperones & Students	Purpose of Trip	Bus Cost
HS	Riverwinds Deptford, NJ E. Warren	10/20/22	Depart: 8:30 am Return: 11:00 am	2 chaperones, 40 students	College Fair	No Cost
HS	Sabrina's Café Collingswood, NJ L. Georgel	11/3/22	Depart: 9:30 am Return: 4:45 pm	3 chaperones, 27 students	French Club	\$250.00 Paid by students
HAS	Republic Bank Performing Arts Center Kindergarten Teachers	11/4/22	Depart: 9:30 am Return: 12:30 pm	20 chaperones, 78 students	To experience live theater (Pete the Cat) and compare to book	\$250.00 Paid by students \$260.45 Paid by BOE
HS	Museum of American Revolution D. Cosenza	11/4/22	Depart: 8:15 am Return: 2:30 pm	8 chaperones, 87 students	Historical Research, connection to in class learning	No Cost
HS	Acme/Diner D. Bantle, P. Myers-Griffith	11/22/22	Depart: 9:00 am Return: 1:45 pm	4 chaperones, 20 students	Community Based Instruction	\$85.00 Paid by IDEA
HS	Camden County College	1/26/23	Depart: 8:30 am Return: 12:00 pm	2 chaperones, 30 students	Accuplacer Testing	No Cost

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	E. Warren					
HS	Mothers Matter 5K Run E. Willis	10/23/22	Depart: 8:00 am Return: 11:00 am	1 chaperone, 10-15 students	Fundraising Event; students will participate or help with event	\$108.49 Paid by BOE
HS	Mothers Matter Facility E. Willis	11/9/22	Depart: 8:30 am Return: 12:20 pm	1 chaperone, 10-15 students	Students will help stock shelves and arrange baskets	\$140.78 Paid by BOE

8. + Motion to revise the 2022-2023 District calendar.

- APS Early Dismissal on December 7, 8, and 9, 2022 – Parent Teacher Conferences
- AHS Early Dismissal on January 18, 19, and 20, 2023 – Mid-Term Examinations
- APS Early Dismissal on March 15, 16, and 17, 2023 – Parent Teacher Conferences
- AHS Early Dismissal on May 16 and 17, 2023 – New Jersey State Learning Assessments
- APS Early Dismissal on June 7, 8, and 9, 2023 – Parent Teacher Conferences

2022-2023 District Calendar Update

9. Motion to approve the updated Audubon Jr./Sr. High School Book List.

Audubon Jr/Sr High School Book List

10. Motion to approve the NJDOE Statement of Assurance submission for the Audubon Public School District's & School's Self-Assessment for Determining Grades under the Anti-bullying Regulation as presented.

District & School Assessment Report

11. Motion to approve the following out of district DCP&P placements for the 2022-2023 school year at the recommendation of the Superintendent of Schools:

ID#	Placement	Tuition \$	ESY \$	Extraordinary Services \$
5079495(6)	Washington Twp. School District	18,815.00	0.00	0.00
5079495(10)	Washington Twp. School District	18,722.00	0.00	0.00

Motion to Approve Items 1 through 11:  L. Cassidy  Second:  A. Cox

**Roll Call**

- X  Ammie Davis       X  Joseph Ryan       X  Tara Butrica       Ab.  Nancy Schiavo  
 Ab.  Joseph Miller       Ab.  Christopher Proulx       X  Lori Cassidy  
 X  James Blumenstein       X  Allison Cox       X  Andrea Robinson

**VOTE FOR ITEM 1-11**

Motion approved by unanimous roll call (7-0) Members Miller, Proulx and Schiavo were absent.

**XVII. HUMAN RESOURCES: Chairperson: Mrs. Davis, Committee Members: Ms. Cassidy, Ms. Cox, and Mrs. Schiavo, Alternate: Ms. Butrica**

**Board of Education Goals**

- ❖ To continue to provide equitable access to a rigorous curriculum while focusing on improving student achievement and decreasing the achievement gaps.
- ❖ To maintain a cost-effective budget that provides for educational resources, supports a preventative maintenance program, and encourages and facilitates long-range facility improvements.
- ❖ To foster a positive school climate and culture in order to positively impact student motivation, engagement, and achievement.

**MOTION TO APPROVE ITEMS 1-26**

Motion by Mrs. Cox and seconded by Mr. Ryan

1. + Motion to approve the first-year tenure track Audubon Jr./Sr. High School Teacher of Mathematics contract for Mark McKee, for the 2022-2023 school year prorated, BA, Step 6, FTE 1.0 effective December 19, 2022 through June 30, 2023, in accordance with the negotiated 2021-2024 contract between the Audubon Board of Education and the Audubon Education Association, at the recommendation of the Superintendent of Schools.
2. + Motion to approve the first year tenure track Part-Time Preschool Aide contract for Maya Lipscomb at Audubon Park Preschool, effective retroactive to October 10, 2022 for the 2022-2023 school year in accordance with the 2021-2024 negotiated contract between the Audubon Board of Education and the Audubon Education Association at Step 1, FTE 0.87, 29.5 hours per week pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements, at the recommendation of the Superintendent of Schools.
3. Motion to approve Denise Bolognese as a 12-month Payroll/Benefits Clerk at a salary of \$55,400.00 (prorated) effective November 16, 2022 through June 30, 2023, pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements, at the recommendation of the Superintendent of Schools.
4. Motion to approve Thomas Mulligan as a Bus Driver for the District, at a salary of \$26.35 per hour, effective October 20, 2022 through June 30, 2023, on an as needed basis, with executed timesheets; pending completion of all Audubon Board of Education and New Jersey Department of Education requirements, at the recommendation of the Superintendent of Schools.
5. + Motion to approve the first-year tenure track Mansion Avenue School Elementary Teacher of Music contract for Sierra Keyes, for the 2022-2023 school year prorated, BA, Step 5, FTE 1.0 effective December 19, 2022 through June 30, 2023, in accordance with the negotiated 2021-2024 contract between the Audubon Board of Education and the Audubon Education Association, at the recommendation of the Superintendent of Schools.
6. + Motion to approve the revised long-term substitute Part-Time Instructional Assistant agreement for Rachel Simonetti at Mansion Avenue School, retroactive to September 1, 2022 through November 23, 2022, Step 1, Sub certificate, FTE 0.87, 29.5 hours with executed timesheets; Final approval is pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements, as recommended by the Superintendent of Schools.
7. Motion to approve the following as district substitute teachers, secretaries, and custodians for the 2022-2023 school year, on an emergent basis, pending completion of all district and state requirements, at the recommendation of the Superintendent of Schools.

Patrick Ward - Substitute Teacher  
 Kristen DeVoe – Substitute Teacher  
 Justin Squibb - Substitute Teacher  
 Kimberly Hucaluk - Substitute Teacher  
 Bailey Warren - Substitute Teacher  
 Kaci Draves - Substitute Teacher  
 Carrie Fegley - Substitute Secretary  
 Anna Henry - Substitute Teacher

- 8. + Motion to approve Pat Klein as an Audubon Public School Substitute Cafeteria Aide for the 2022-2023 school year at both Mansion Avenue and Haviland Avenue Schools, \$16.27 per hour, pending completion of all district and state requirements, at the recommendation of the Superintendent of Schools.
- 9. Motion to approve to approve fall football personnel for the 2022-2023 in accordance with the negotiated 2021-2024 contract between the Audubon Board of Education and the Audubon Education Association, pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements, at the recommendation of the Superintendent of Schools.

Name	Position	Contractual Rate
George Mierkowski	Football Chain Crew	\$40 per home event
Todd Vanrell	Football Chain Crew	\$40 per home event
Nick Lamonica	Football Chain Crew	\$40 per home event

- 10. Motion to approve the following paid winter coaching positions for the 2022-2023 school year based on the negotiated agreement between the Audubon Education Association and the Audubon Board of Education, pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements:

As a result of the health-related closures due to COVID-19, payments and stipends may be impacted by cancellation of events, school closures, hybrid schedules, etc. The following stipends will be compensated as follows for the 2022-2023 school year:

Cancelation of Season/Event	
When notified; one week or more prior to the start of the season or three days prior to the event	0.0%
School Closure & Hybrid Schedules	
Greater Than 50% of Season or Event Occurred	100.0%
Greater Than or Equal to 25% and Less Than or Equal to 50%	50.0%
Greater than 7 practices and Less Than 25%	25.0%

- Athletic Season = First official practice to sectional start or school closure
- Extracurricular Season = First official practice to culminating event or school closure

Name	Sport/Activity	Position	Contractual Rate
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Brian O'Donnell	Boys' Basketball	Varsity Coach	\$8,064.00
Randolph Callaway	Boys' Basketball	Jr. Varsity Coach	\$5,410.00
Ryan Boland	Boys' Basketball	Freshman Coach	\$2,721.00
Ryan Knaul	Boys' Basketball	Jr. HS Coach	\$4,247.00
Bridget Garrity-Bantle	Girls' Basketball	Varsity Coach	\$8,064.00
Nicholas May	Girls' Basketball	Jr. Varsity	\$5,410.00
Erin Romani	Girls' Basketball	Jr. HS Coach	\$4,247.00
* Joshua Atkins	Swimming	Varsity Coach	\$6,224.00 (83.93%)
* William Taguwa	Swimming	Assistant Varsity	\$2,739.00 (122.33%)
* Ronald Franceschini	Swimming	Assistant Varsity	\$2,739.00 (122.33%)
Steve Ireland	Winter Track	Varsity Coach	\$6,003.00
Daniel Cosenza	Winter Track	Assistant Varsity Coach	\$3,910.00
John Walsh	Wrestling	Varsity Coach	\$8,064.00
Andrew Haubois	Wrestling	Assistant Varsity Coach	\$5,410.00
Dylan Bushby	Wrestling	Assistant Varsity Coach	\$5,410.00
Dominic Koehl	Wrestling	Assistant Varsity Coach	\$5,410.00
Kyle Muckley	Wrestling	Assistant Varsity Coach	\$5,410.00
Stephanie Davidson	Cheerleading	Varsity Coach	\$4,268.00
Jennifer Larson	Cheerleading	Assistant Varsity	\$3,095.00
Joseph Furlong	Athletic Director	Winter Assistant	\$4,299.04
Chris Harris	Weight Training	Winter 2/5 stipend	\$976.40
Dan Reed	Weight Training	Winter 3/5 stipend	\$1,464.60

11. Motion to approve the following volunteer (un-paid) winter coaching positions for the 2022-2023 school year pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements at the recommendation of the Superintendent of Schools:

Name	Sport/Activity
Robert Garrity	Girls' Basketball
Justin Atlins	Swimming
Lillian Mierkowski	Swimming
Christopher Sylvester	Swimming
Kieran Boland	Winter Track
Adam Cramer	Winter Track
Roger Houghkirk	Winter Track
Anthony Pugliese	Winter Track
Daniel Reed	Winter Track
Dave Chambers	Wrestling
Colin Donnelly	Wrestling
Jake Jordan	Wrestling
Jeff Jordan	Wrestling
Dave Lang	Wrestling
Jared Muckley	Wrestling
Luca Rupertus	Wrestling
Isaac Vogel	Wrestling

12. Motion to approve any paid employees to serve as clock and/or security personnel for basketball games and wrestling matches for the 2022-2023 winter sports season, at a rate of \$40.00 per home event with prior administrative approval and executed time sheets as per the negotiated agreement at the recommendation of the Superintendent of Schools.
13. Motion to approve any paid employees to serve as ticket takers for the 2022-2023 winter sports season at a rate of \$40.00 per home event with prior administrative approval and executed time sheets as per the negotiated agreement at the recommendation of the Superintendent of Schools

14. Motion to approve the following staff members to serve on the Instructional Council for the 2022-2023 school year with compensation as per the AEA negotiated agreement, at the recommendation of the Superintendent of Schools.

HAS	MAS	AHS
Alycia Colucci	Jennifer Beebe	Andrea Collazzo
Shelly Chester	Natalie Thorndike	
Blake Zetusky	Susan Amorosi	
Kristina Jakubowski	Elizabeth McCurdy	
15 +.	Bradley Rehn	

Motion to rescind the following Mansion Avenue School extracurricular contracts for the 2022-2023 school year in accordance with the negotiated 2021-2024 contract between the Audubon Board of Education and the Audubon Education Association at the recommendation of the Superintendent of Schools.

Name	Position/Activity	Contractual Rate
Elizabeth McCurdy	School Newspaper ½	\$666.21
Maddy Meehan	School Newspaper ½	\$666.21

16. Motion to approve the following Audubon Junior-Senior High Avenue School extracurricular contracts for the 2022-2023 school year in accordance with the negotiated 2021-2024 contract between the Audubon Board of Education and the Audubon Education Association at the recommendation of the Superintendent of Schools.

As a result of the health-related closures due to COVID-19, payments and stipends may be impacted by cancellation of events, school closures, hybrid schedules, etc. The following stipends will be compensated as follows for the 2022-2023 school year:

Cancellation of Season/Event	
When notified; one week or more prior to the start of the season or three days prior to the event	0.0%
School Closure & Hybrid Schedules	
Greater Than 50% of Season or Event Occurred	100.0%
Greater Than or Equal to 25% and Less Than or Equal to 50%	50.0%
Greater than 7 practices and Less Than 25%	25.0%

- Athletic Season = First official practice to sectional start or school closure
- Extracurricular Season = First official practice to culminating event or school closure

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Name	Position/Activity	Contractual Rate
Erin Kabo	Intervention & Referral Service	\$1,341.43
Jessica Wells	Saturday Detention	\$25/hour

17. + Motion to approve the following Mansion Avenue School extracurricular contracts for the 2022-2023 school year in accordance with the negotiated 2021-2024 contract between the Audubon Board of Education and the Audubon Education Association at the recommendation of the Superintendent of Schools. As a result of the health-related closures due to COVID-19, payments and stipends may be impacted by cancellation of events, school closures, hybrid schedules, etc. The following stipends will be compensated as follows for the 2022-2023 school year:

Cancellation of Season/Event	
When notified; one week or more prior to the start of the season or three days prior to the event	0.0%
School Closure & Hybrid Schedules	
Greater Than 50% of Season or Event Occurred	100.0%
Greater Than or Equal to 25% and Less Than or Equal to 50%	50.0%
Greater than 7 practices and Less Than 25%	25.0%

- Athletic Season = First official practice to sectional start or school closure
- Extracurricular Season = First official practice to culminating event or school closure

Name	Position/Activity	Contractual Rate
Maddy Meehan	School Newspaper	\$1,332.43

18. + Motion to approve the following Student(s) for a fifteen-hour Field Experience (classroom observation), at the recommendation of the Superintendent of Schools.

School/Grade/Subject	Dates	Cooperating Teacher	Requesting Program	Student Teacher(s)
MAS Grade 3	TBD	Bianca Saunders	Camden County College	Jennifer Guerrero Ortiz

19. + Motion to approve the following Student Teacher for Field Experience/Practicum.

Description	School/Grade/Subject	Dates	Cooperating Teacher	Requesting Program	Student Teacher(s)
Nursing Practicum/ Field Experience	AHS Grades 7-12 Nurse	9/1/22 - 6/16/23	Monica Ochal	Rowan University	Donna Coakley

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20. + Motion to approve the following staff member to provide six hours of new teacher support and mentoring for the 2022-23 school, year, at the non-instructional contractual rate of \$30.00 per hour for a total of \$180.00 per staff member, at the recommendation of the Superintendent of Schools.

New Teacher	School	Mentor	Payment
Carole Philippi	Haviland Avenue School	Tricia Martel	\$180.00

21. Motion to approve the first-year tenure track part-time General Aide (Hallway/Bathroom Monitor) agreement for Maria Cianfrini, at the Audubon Jr./Sr. High School effective November 7, 2022 through June 30, 2023 for the 2022-2023 school year in accordance with the 2021-2024 negotiated contract between the Audubon Board of Education and the Audubon Education Association at Step 1, FTE 0.87, 29.5 hours per week, pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements, at the recommendation of the Superintendent of Schools.
22. Motion to approve Noah Brasteter as the 12<sup>th</sup> Grade Student Representative to the Board for the 2022-2023 school year at the recommendation of the Superintendent of Schools.
23. Motion to approve Monica Collier as the 11<sup>th</sup> and the 12<sup>th</sup> Grade Student Representative to the Board for the 2022-2023 and 2023-2024 school years, respectively, at the recommendation of the Superintendent of Schools.
24. Motion to approve a request for employee #1618, Classroom Teacher at Audubon Jr./Sr. High School, to invoke a Family and Medical Leave Act, with intermittent leave, effective October 20, 2022 through April 17, 2023. Available sick days may fall under Federal FMLA; if sick days are exhausted, the remaining days, if required, will be unpaid.
25. Motion to rescind the following Audubon Jr./Sr. High School extracurricular contracts for the 2022-2023 school year in accordance with the negotiated 2021-2024 contract between the Audubon Board of Education and the Audubon Education Association at the recommendation of the Superintendent of Schools.

Name	Position/Activity	Contractual Rate
Mike Tiedeken	Saturday Detention	\$25/hour

26. + Motion to approve a request from employee #2074, to invoke a Family Medical Leave of Absence, effective January 11, 2023 to February 22, 2023:

January 11, 2023 through February 22, 2022	Paid Leave (6 days)
January 11, 2023 through February 22, 2022	Unpaid Leave (23 days)
January 11, 2023 through February 22, 2022	Federal FMLA (6 weeks)

Motion to Approve Items 1 through 26: A. Cox Second: J. Ryan

**Roll Call**

X Ammie Davis      X Joseph Ryan      X Tara Butrica      Ab. Nancy Schiavo  
Ab. Joseph Miller      Ab. Christopher Proulx      X Lori Cassidy  
X James Blumenstein      X Allison Cox      X Andrea Robinson

**VOTE FOR ITEM 1-26**

Motion approved by unanimous roll call (7-0) Members Miller, Proulx and Schiavo were absent.

**XVIII. REPORTS:**

**XIX. HIB District Report**

	October 2022	BULLYING INCIDENTS REPORT		
<b>XX.</b>	<b>SCHOOL</b>	<b>Confirmed HIB</b>	<b>Non-HIB</b>	<b>Total</b>
	AHS #234149	1	0	1
	MAS	0	0	0
	HAS	0	0	0
	APPS	0	0	0

Special Program Representatives:

- A. CCESC Rep. Rotation: **Joseph Miller** N/A
- B. CCSBA Rep. Rotation: **Ammie Davis**
- C. Audubon Education Foundation: **Lori Cassidy** 11/18/22
- D. Audubon/Mt.Ephraim Ad-Hoc:
- E. Board Member Orientation Committee:

**XXI. Board Member Comments: None**

**XXII. Public Participation: (Open Discussion)**

Carrie Anthony, Resident, requested a Policy change regarding one-on-one aides to be able to communicate with the guardian of the child.

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board has set aside two portions of this Board meeting for public comment on any school or school district issue that a member of the public feels may be of interest to the residents of the school district.

For the first portion, public comments are invited on matters pertaining only to the agenda for tonight's meeting. For the second portion, public comments are invited on all matters pertaining to the school district.

Participants should announce their name, address, and any group they may represent, if applicable. The Board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen (15) minutes, and individual speakers will be limited to three (3) minutes. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard. Reference bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

The Board uses the public comment period as an opportunity to listen to citizen. Not all issues brought to a Board meeting will be resolved at that particular meeting. Complaints stated or actions requested by the public may be taken under advisement by the Board for investigation, discussion, actions, or disposition at a later date or time. The public comments sessions are an opportunity for citizens to share their opinions and remarks with the Board; it is not a question and answer session. The Board may or may not respond to public comments at the time they are made and is under no obligation to do so.

The Board does not endorse public comments nor will the Board be held liable for comments made by members of the public. Any individuals who may be the subject of public comments, including district employees, shall retain all rights against defamation and slander according to the laws of New Jersey.

**XXIII. ADJOURNMENT**

1. The next Regular Board of Education meeting is scheduled for Wednesday, November 16, 2022 at 6:30 PM in the Audubon Junior-Senior High School Media Center.
2. Motion by Mrs. Cassidy seconded by Mr. Ryan to adjourn meeting at approximately 9:50pm. Motion approved by unanimous roll call (7-0) Members Miller, Proulx and Schiavo were absent.

Motion to Approve: L. Cassidy Second: J. Ryan

**Roll Call**

<u>X</u> Ammie Davis	<u>X</u> Joseph Ryan	<u>X</u> Tara Butrica	<u>Ab.</u> Nancy Schiavo
<u>Ab.</u> Joseph Miller	<u>Ab.</u> Christopher Proulx	<u>X</u> Lori Cassidy	
<u>X</u> James Blumenstein	<u>X</u> Allison Cox	<u>X</u> Andrea Robinson	

*The Audubon Board of Education reserves the right to add and/or delete motions or make changes to motions in this agenda up to the time of the meeting and during the actual meeting.*

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**Deborah Roncace**  
**Business Administrator/Board Secretary**